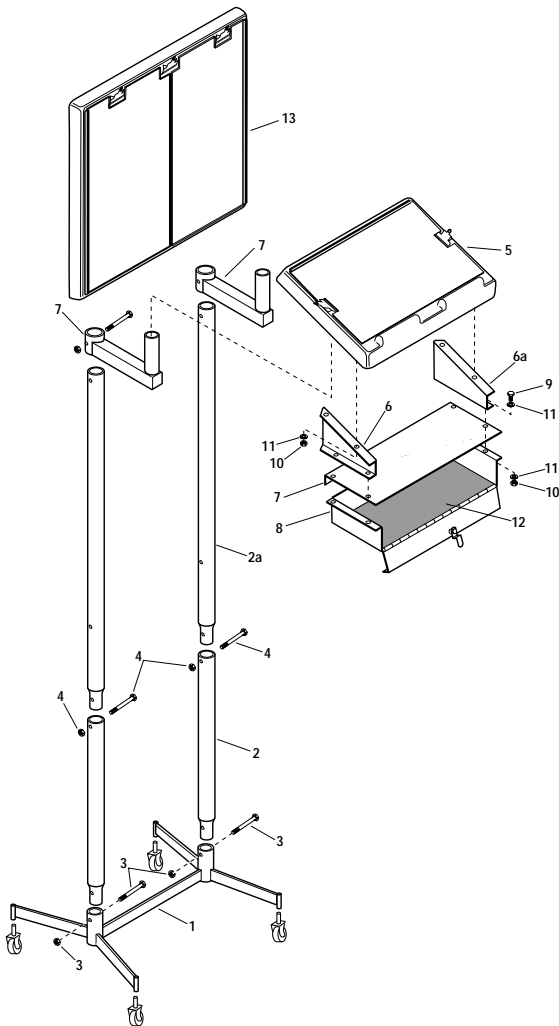


## Assembly Instructions 4500D Inspection Stand

**NOTE:** This stand may be assembled with writing surface (item 5) at a height suitable for either standing use or seated use. To assemble for seated use, substitute 11" long post section for 22 1/2" long section (item 2).

Refer to illustration at left. *NOTE: The unit you are assembling may look slightly different than the illustration.*



1. Identify posts for stand (two each—items 2 & 2a). Upper posts are same diameter but longer than lower posts.
2. Slide ends of lower posts (2) onto base (1). Secure with screws and nuts (3). Tighten. Slide upper posts into tops of lower posts. Secure with screws and nuts (4). Tighten.
3. Snap casters into base (1).
4. Slide panel mounting brackets (7) onto stand posts. Align with holes approximately 2/3 of the way down posts. Secure with screws and nuts. Tighten.
5. Locate adapter brackets (6 & 6a). Note that holes are closer to wide end on one flange and closer to narrow end on other flange. Assemble locking tray (items 6, 6a, 7, & 8) as illustrated. Be sure adapter brackets are oriented as shown (flanges to outside).
6. Mount assembled tray unit to writing panel (item 5) using studs beneath writing surface. *NOTE: Do not remove backing plate attached to writing surface when connecting tray assembly to panels. Adapter brackets fit over the nuts attaching backing plate.*
7. Slip mounting sleeves on back of display panel (13) onto tops of stand posts. Secure with screws and nuts. Tighten.
8. Slide sleeves on panel/tray assembly onto top of mounting brackets. Secure with screws and nuts. Tighten.
9. Install neoprene pad (item 12) on tray.
10. Remove protective sheets from clear acrylic covers by running knife blade along edge of hinge and stripping off tinted plastic.



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